

# CONDITIONS OF ENROLMENT

- Candidates must be at least 16 years old to apply.
- Candidates will be asked to abide by the Code of Ethics/ Conduct in Soccer and the Code of Ethics and Good Practice for Sport in Ireland. Candidates also agree to abide by the rules laid down by the Football Association of Ireland and its staff.
- Applications will only be considered from those that are submitted on a fully completed Application Form, and accompanied by the appropriate fee and evidence of prior course certification.
- All courses are subject to a minimum number of participants enrolling with the course co-ordinator.
- Correspondence for Youth Cert and Licence courses will be done via email and group text messaging.
- Closing dates for Youth Cert courses is two weeks prior to course commencement, and four weeks prior to course commencement for Licence courses. Confirmation of enrolment will be forwarded to applicants after the closing date. The Association will not confirm applications until after the course's closing date.
- The Football Association of Ireland reserves the right to cancel or amend the arrangements for any course. In this event, any course member unable to transfer to an alternative course venue will be issued with a full refund and the Association will not be responsible for any compensation.
- Applicants/ course members who are unable to complete a course in its entirety for whatever reason, and wanting to transfer to another course, will incur an admin fee of €100 for Youth Cert Courses and €250 for Licence Courses. Intro Courses must be re-paid in full.
- Applicants/ course members will not be permitted to continue with a course if they miss or skip particular modules. Time on courses cannot be made up retrospectively.
- Appropriate clothing and footwear should be brought to all courses to facilitate both indoor and outdoor activities.
- Full attendance on all courses is compulsory and 100% attendance is a minimum requirement of every course member. Exemptions to be excluded from any modules or time segment of any course curriculum will not be granted.
- Course members wishing to cancel their own place on any course must submit their request in writing/ by email at least 7 days prior to course commencement. Only in these circumstances will a full refund be issued.



# APPLICATION FORM GUIDELINES

## PERSONAL DETAILS

Please note that when you are completing the application form on page 31.

- 1) You are required to complete your Date of Birth
- 2) Details on date of birth, gender, and ethnicity are not used as criteria for selection on courses. They may however be used for statistical purposes by the Association.

In relation to gender and ethnicity specifically, you may be interested in knowing the following information:

## GENDER

The Association has as one of its primary purposes to make the sport available to all persons regardless of gender. By supplying your gender, you are ensuring that the sport become increasingly available to everyone, male or female.

## ETHNICITY

The Association launched its Intercultural Football Plan in 2007. It is a conscious effort on the part of the Association to promote football amongst members of minority ethnic and cultural communities within Ireland. Given that Irish society has, and continues to become, more ethnically and culturally diverse the Plan also seeks to use football as a vehicle to promote a fully intercultural, and socially inclusive society at ease with its growing diversity.

## AGE/DATE OF BIRTH

Only candidates who have reached their 16th birthday on the day the course starts are allowed to participate. If you are aged between 16 and 18 on the date the course starts, you are required to have the consent of your parent/ guardian. A Parental Consent form is given on page 30, and should be completed and submitted prior to course commencement.

## DATA PROTECTION POLICY

The details you provide on this form will be used and stored by the Football Association of Ireland for the purposes of processing your transaction. Your data may be shared across FAI Departments and will be stored in compliance with the Data Protection Acts and will not be shared with any other body or organisation without your consent unless such sharing of information is required by law.

The FAI may forward information of interest to you in relation to events and activities. Please tick this box if you do not wish to receive any such information





# PARENTAL/GUARDIAN CONSENT

(FOR APPLICANTS AGED 16 TO 18)

I authorise my child/ guardian to participate in the FAI course stated below. (Please tick box to confirm authorisation and complete below.)

Course Title: \_\_\_\_\_ Dates(s): \_\_\_\_\_

Name of Child \_\_\_\_\_ Date of Birth of Child \_\_\_\_\_

(Block Capitals) \_\_\_\_\_ (DD/MM/YYYY)

Does your child have any medical condition that our staff should be aware of?

Yes  No

If "yes", please explain: \_\_\_\_\_

Please state if your child has any allergies: \_\_\_\_\_

Is your child on any medication?

Yes  No

Name of Medication: \_\_\_\_\_

Number of Doses: \_\_\_\_\_ Frequency of Dosage: \_\_\_\_\_

Does your child have any special needs our staff should be aware of?

I give permission to bring my child to a hospital/ doctor in case of emergency (tick box):

Yes  No

I give permission to allow my child to be given medical treatment either by way of first aid and by a suitably qualified person or by a Doctor at a hospital (tick box)

Yes  No

All reasonable steps will be taken to contact the parent(s), guardian(s) immediately in the case of an emergency.

Parent/ Guardian Name (Printed) \_\_\_\_\_ Parent/ Guardian Name (Signature) \_\_\_\_\_

Contact Number: \_\_\_\_\_ Date: \_\_\_\_\_

# APPLICATION FORM

PERSONAL DETAILS (Before completing and submitting the application form, you should familiarise yourself with both the Conditions of Enrolment and Application Form Guidelines)

Please complete this application in full – PLEASE PRINT IN BLOCK CAPITALS

Last Name:

First Name:

Date of Birth:  -  -  (DD/MM/YYYY)

Gender: Male  Female

Street Address 1:

Street Address 2:

Town/City:

County (or Dublin Area Code):

Occupation:

Home Telephone:

Mobile Number:

Fax Number:

Email:

I have read and agree to the Conditions of Enrolment on Page 28 (please tick)

\* Correspondence for Youth Cert and Licence courses will be done via email and group text messaging.

What is your ethnic or cultural background? (Choose 1 section from A to D, then ✓ the appropriate box.)

A White 1. Irish  2. Irish Traveller  3. Any other White background

B Black 1. Irish  2. African  3. Any other Black background

C Asian 1. Irish  2. Chinese  3. Any other Asian background

D Other, including mixed background

1. Other, write in description .....

Do you have a medical condition, which may affect your participation on this course?

No  Yes

If "Yes", please give full details .....

Do you have a disability (Physical, learning or sensory)?

No  Yes

If "Yes", please give full details .....



## PREVIOUS COACHING QUALIFICATIONS

Please list coaching qualifications that you have attained:

Qualification	Location	Date
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-----	-----	-----
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*Please attach copies of any qualifications that you have obtained.  
Your application may be delayed or hampered without this supplementary evidence.*

## FOOTBALL INFORMATION

Please list any present or former clubs where you have held a coaching position.

Club	Time Period	Position Held
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-----	-----	-----
-----	-----	-----

Please give below the details of 2 referees that the FAI may contact in the event of the FAI requiring a background check, e.g. Club manager, secretary, employer etc.

Name	Address	Contact Number
1) -----	-----	-----
2) -----	-----	-----

## COURSE APPLIED FOR:

Please tick the box of the course you wish to attend

YOUTH CERT (€300) <input type="checkbox"/>	GOALKEEPING "B" LICENCE (€850) <input type="checkbox"/>
UEFA "B" LICENCE (€975) <input type="checkbox"/>	GOALKEEPING "A" LICENCE (€1,400) <input type="checkbox"/>
UEFA "A" LICENCE (€1,650) <input type="checkbox"/>	YOUTH CERT RE-ASSESSMENT (€50) <input type="checkbox"/>
UEFA "B" RE-ASSESSMENT (€100) <input type="checkbox"/>	UEFA "A" RE-ASSESSMENT (€100) <input type="checkbox"/>

Please state the location and date of the course you wish to attend:

Location: \_\_\_\_\_ Date: \_\_\_\_\_

**All other courses can be booked by calling the Course Co-Ordinator (details at back of brochure).**

## METHOD OF PAYMENT

All applications must be received with full payment or will not be considered. I enclose the full fee of € \_\_\_\_\_

### Methods of payment:

**Cheque/Postal order**  I enclose a cheque/postal order for € \_\_\_\_\_ made payable to the FAI.  
Please date cheques as at applied course start date.

**Credit Card**  Please charge my:  Visa  MasterCard

Card Number:     -     -

Expiry Date:   -   -

**Please return the completed application form to: Greig Paterson, National Co-ordinator for Coach Education, Football Association of Ireland, National Sports Campus, Abbotstown, Dublin 15.**

*Cheques should be made payable to The Football Association of Ireland.*